

**VILLAGE OF ORTONVILLE
VILLAGE COUNCIL
SEPTEMBER 24, 2007**

President Quisenberry called the meeting to order at 7:30 P.M.

Pledge of Allegiance

Members Present: Batten, Champion, Eschmann, Green, Kassuba, Nivel, Quisenberry

Members Absent: None

Manager Coy, Clerk/Treasurer Clark, Leanne Panduren of Rowe, Inc., Susan Bromley of the Citizen, Phil Foley of the Reminder, Kevin Booms Ortonville DPW, Rev. Tim Dibble Ortonville DDA and 10 citizens were also present.

APPROVAL OF AGENDA

***MOTION** by Batten seconded by Kassuba to approve the agenda as amended, adding under

Unfinished Business:

Skate Park
Post Office

New Business:

Meeting Location
Speaker System

MOTION CARRIED

APPROVAL OF COUNCIL MINUTES

***MOTION** by Kassuba seconded by Batten to approve the minutes of the September 10, 2007, Regular Council meeting as corrected

AYES: 7

NAYES: 0

MOTION CARRIED

ACCEPTANCE OF OTHER ITEMS

***MOTION** by Green seconded by Champion to accept the following items:

- A. Regular Planning Commission meeting minutes – September 12, 2007
- B. Regular Planning Commission meeting minutes – August 7, 2007

AYES: 7

NAYES: 0

MOTION CARRIED

Council noted that the Task Force Committee minutes were not included. Manager Coy stated that the minutes have been prepared, they will be emailed to Council members.

***MOTION** by Green seconded by Kassuba to accept the Fire Alarm summary for August.

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**AYES: 7
NAYES: 0**

MOTION CARRIED

PUBLIC COMMENT – AGENDA ITEMS ONLY

Josette DiMercurio of 232 Mill St. stated that she received a letter regarding the camper in her yard for sale. Whoever stopped by asked to have the camper moved to the back yard. How many people put items for sale in their back yard? All around the Village you can see trailers, boats and campers in yards.

Quisenberry stated that the Village is trying to get a handle on things around the Village.

DiMercurio asked that in the future when letters are to be sent out that they be in a nicer manner, rather than threatening.

Rebecca Zevalkink of 431 Ball St. stated that she has a dead tree in right-of-way, she was told that it would be on the agenda for the last meeting and again for this meeting. When is this going to be discussed?

Coy stated that the bids for the removal of the tree were obtained, then there was an additional tree, then another one.

Quisenberry stated that this could go on indefinitely. He stated that he felt that a limit of 3 would be a good cut off point.

Zevalkink asked if she could have a time from on the removal of the tree by her house?

Quisenberry asked Coy for a time frame.

Coy stated that the tree would be removed by October 21, 2007.

Perry Rouse asked the following questions:

1. Who is the Ordinance Enforcement Officer for the Village? Manager Coy is.
2. Is the Village Pub allowed to have outside storage? This will be checked.
3. How do we get a business cleaned up next door to us? For the last 5 years there has been an ambulance out back used for storage.

Quisenberry asked that the new Council be given a chance to learn the rules.

Glenn Hubbard stated or asked the following things:

1. Congratulations to the new Council members.
2. The Visa bill – thank-you to Coy for accepting his responsibility in this fiasco.
3. Village Hunting issue, please do not vote on this tonight.

Larry Hayden of 200 Mill St. stated the following items:

1. I believe the Planning Commission minutes that were approved tonight should have been accepted. Larry is correct.
2. Hayden would like to see the meeting minutes on the Village website.
3. At the last meeting Coy was directed to have the DPW remove the brush at 21 Church St., this has not been done. Coy stated that the Village doesn't have the authority to enter private property.
4. Hayden asked that Council take the time to look at the hunting issue, just because there have been no issues that doesn't mean that there won't be any.

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John Nivelt of 130 Crescent Hill stated that the total ban on hunting needs to be approved by the DNR.

Heidi Barkholtz of 33 Church St. wanted Council to know that during Septemberfest she heard many comments regarding the mess at 21 Church St., she also spent considerable time cleaning up broken glass on the property.

Terri Darnall of 450 Ball St. thanked Council for closing the Skate Park; she also wanted Council to know that there are still problems with parking in non-parking areas and nighttime issues.

UNFINISHED BUSINESS

A. **SIDEWALK EVALUATION** – Leanne Panduren of Rowe, Inc. has not arrived yet, this item will be discussed upon her arrival.

B. **STREET SWEEPER** – Coy discussed with Council the street sweeper issue.

Quisenberry stated that he feels that the Village should cut our losses and get rid of this piece of equipment.

Council further discussed options.

***MOTION** by Green seconded by Batten to Table the Street Sweeper issue until the next meeting. Coy will solicit current bids on outsourcing this work and include in Council packets.

AYES: 7
NAYES: 0

MOTION CARRIED

C. **21 CHURCH ST. - COY**

Council discussed the process for Condemnation and ordinances to require property maintenance.

Condemnation will proceed on 21 Church Street.

Quisenberry stated that there would be no further contact between the Village Office and the Ballor's.

D. **VILLAGE HUNTING ORDINANCE – COY** – Coy stated that Council has copies of a Legal Opinion from Village Attorney Rentrop in the packets. Coy also met with a representative from the DNR; they would conduct a hearing and provide the Village an opinion based strictly on safety.

Council took no action.

E. **SKATE PARK – KAY GREEN** – Green stated that new information regarding soundproofing wood fences has been obtained, she would like to schedule another meeting of the Skate Park Committee. Meeting will be held Tuesday October 2, 2007, 4:00 P.M.

F. **POST OFFICE – GREEN** – Green stated that she would like to thank who ever came up with the idea of the corn stalks on the posts. It was Mary Kassuba's idea and Fred Waybrant took care of

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putting the stalks up. Green asked if a letter has been sent to the Regional of District Manager regarding the replacement of the posts?

Coy stated that he talked to him on the phone and the replacement has been authorized.

Green asked that a letter be sent and that a date for completion be requested.

NEW BUSINESS

- A. **CARPET CLEANING** –Coy presented Council with 3 quotes for the cleaning of the carpet at Old Town Hall and the Village Office.

***MOTION** by Champion seconded by Green to authorize Modernistic Cleaning Services cleaning the carpet at a cost of \$382.20.

AYES: Champion, Green, Kassuba, Batten, Nivel, Eschmann, Quisenberry
NAYES: None

MOTION CARRIED

- B. **ORDINANCE ENFORCEMENT – MARY KASSUBA** – Kassuba discussed with Council using Tim Palulian Building Official for Ordinance Enforcement. Currently the Village pays Brandon Township \$2,000.00, per year for 50 inspections. We do not use 50 inspections per year; this enforcement could be used for enforcement. If the 50 inspections are exceeded it would be \$35.00 per inspection. The cost for Court time would be between \$20-30.00 per hour.

Tim Palulian will attend the meeting on October 8, 2007, to discuss this with Council.

- C. **VEHICLE MILEAGE LOGS** – Green stated that she asked to have the fuel usage researched and feels that a mileage log needs to be placed in each vehicle for information on where the vehicles travel.

Clark will create a Mileage Log; purchase clip boards and sees that one is placed in each vehicle.

- D. **STAFF COMMITTEES** – Green stated that she asked Coy and Clark to prepare a list of the Committees that they serve on and meetings that they attend for Council information.

- E. **ACCEPTANCE OF DDA BOARD RESIGNATIONS** – Coy discussed with Council the resignations of David Bonner (immediately) and Sherry Regiani (October 19, 2007) with Council.

***MOTION** by Green seconded by Batten to accept with regret the resignations of David Bonner and Sherry Regiani from the DDA Board.

AYES: 7
NAYES: 0

MOTION CARRIED

- F. **RE: APPOINTMENT OF REV. TIM DIBBLE AND BRENDA HEFFERNAN TO DDA BOARD** – Clark explained to Council that the terms of Dibble, Heffernan and Beckaert expired on March 31, 2007. Beckaert does not wish to be reappointed Dibble and Heffernan would like to remain on the DDA.

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A joint meeting with the DDA Board and the Village Council will be scheduled for 7:00 p.m. prior to the regular Council meeting. Coy will send a formal invitation to the DDA Board members.

***MOTION** by Kassuba seconded by Eschmann to table this until October 8, 2007 Council meeting.

AYES: 7
NAYES: 0

MOTION CARRIED

- G. SET DATE FOR STUDY SESSION – QUISENBERRY** – Quisenberry asked Council members when would be a good time to meet for a study session.

The Study Session will be scheduled for October 4, 2007, 4-7:00 p.m. Location to yet be determined.

- H. MEETING LOCATIONS** – Green requested this to be placed on the agenda. At least for the summer months she feels that a better meeting location could be found. This will be researched.
- I. SPEAKER SYSTEM** – Green requested this to be placed on the agenda. The audience has difficulty hearing the Council discussion. This will be researched.

SIDEWALKS – Leanne Panduren of Rowe, Inc., was present to discuss with Council the Sidewalk Contract with Rowe, Inc., signed a month ago. Rowe is happy to review the sidewalks but needs direction from Council regarding the criteria that they wanted used to rate the sidewalks. She feels that it may be in best interest of the Village to have this review done by a Sub-Committee, in lieu of Rowe, Inc. Council agreed that a Sub-Committee would be appropriate. Quisenberry appointed Champion along with two other members of her choice. Information regarding the review will be in the Council packets for the October 8, 2007 meeting.

GENERAL PUBLIC INPUT –

Ron Sutton representing the Ortonville United Methodist Church (OUMC) discussed with Council the sidewalks in front of the Church. The sidewalk is in terrible condition. Three of the five contractors they have consulted with suggested paving the sidewalk along with the paving of the Church parking lot. This would cost about \$1975.00. The questions that the Board of the Church asked are:

1. Would the Village allow the sidewalk in front of the Church to be asphalt?
2. Would the Village be willing to pay for ½ of the approximately \$2000.00 cost of paving the sidewalk?

The Council prefers that all of the sidewalks be uniform. The Village will work with the paving contractor for the Church to coordinate the replacement of the sidewalk.

Glennis Hubbard – Discussed with Council the following items:

1. The Village needs to be cleaned up. There is a house on Ball St. that has had tyvek on it for over a year.
2. Prior to Septemberfest she brought Manager Coy's attention the need to remove a tree in the creek by the Mill St. Bridge. She was told that the creek was protected because of it being a Trout Stream, then at 9:20 a.m. on Friday morning the DPW removed the tree.
3. Stated that this meeting has been run definitely differently than previous meetings.
4. At Septemberfest all 3 DPW workers were scheduled. Is it possible to stagger the workweek so that this would not require overtime?

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Larry Hayden – Discussed with Council the following items:

1. Council needs to be aware that some streets are in poor condition with large potholes, that he has brought to attention before. He feels that the DPW employees should be around the Village enough to make note of them.
2. Reminded Council that Special Meetings are all right, but there is a cost to the taxpayers for these.
3. Council needs to be concerned with the quality and timeliness of information provided by the executive branch and the timeliness of action taken by the executive branch of the Village.

INFORMATIONAL ITEMS

- A. **PROPERTY AND LIABILITY INSURANCE RENEWAL** – Coy stated that he has solicited bids for the renewal of the Village Liability Insurance. Council will have a bid from the MML and Walt Renn a local insurance agent at the next meeting. The renewal date is October 15, 2007.
- B. **VISA BILL** – Coy stated that the Visa bill for the purchase of the Melting Pot has come in, the liability insurance for the Village has reimbursed the cost of this.
- C. **DPW REPORT**- Council received the DPW Report prepared by Supervisor Prince.

It was noted that there was a blank in the Report and that the Equipment Logs were not filled out properly.

Manager Coy was directed to review the reports and logs, signing them, prior to presentation to Council.

- D. **Council received MANAGER’S REPORT – Manager Coy’s report.**

COMMITTEE APPOINTMENTS

President Quisenberry made the following Committee appointments:

- A. **PARKS AND BEAUTIFICATION** – Mary Kassuba
- B. **BUILDING & MAINTENANCE** – Kay Green
- C. **STREETS** – Harold Batten
- D. **OLD MILL** – Aileen Champion
- E. **EMERGENCY MANAGEMENT** – Dan Eschmann
- F. **TECHNOLOGY** – Melanie Nivelt
- G. **DDA** – Kenneth J. Quisenberry

***MOTION** by Batten seconded by Green to close the public portion of the meeting and open the Executive Closed Session to discuss the purchase of lease of real property at 10:10 P.M.

AYES: Batten, Green, Nivelt, Champion, Kassuba, Eschmann, Quisenberry
NAYES: None **MOTION CARRIED**

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***MOTION** Green seconded by Champion to close the Executive Closed Session and open the public portion of the meeting at 11:15 PM.

AYES: Green, Champion, Kassuba, Eschmann, Nivel, Batten, Quisenberry

NAYES: None

MOTION CARRIED

ADJOURNMENT

***Motion** by Green seconded by Champion to adjourn the meeting at 11:16 P.M. **MOTION CARRIED.**

Respectfully submitted,

Mary E. Clark
Clerk