

Village of Ortonville
Township Offices – 395 Mill Street, Ortonville, MI 48462
Ortonville Village Council Meeting
September 28, 2009 – 7:00 P.M.

President Quisenberry called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

Roll Call:

Present: Batten, Green, Champion, Eschmann, Nivel, Kassuba, Quisenberry

Absent: None

Also Present: Village Manager - Ed Coy, Village Clerk – Heidi Barckholtz, Village Treasurer – Larry Brown, and approximately two other people.

Approval of Agenda:

Under New Business -Delete Item C - NSP Manager

Under New Business -Add Item C - Co-Op student

Motion by Trustee Green, seconded by **Trustee Eschmann**, to approve the agenda with deletions and additions.

All in favor, the Motion carried.

Approval of Council Meeting Minutes:

A. Minutes of Village Council Meeting – September 14, 2009

Corrections: #1 The DPW motion should read as, The DPW Director shall be included in the hiring process of any DPW employee and will not eliminate the part time position, it is in addition to.

#2 Page 4 Change “personal” to “personnel”.

Motion by Trustee Champion, seconded by **Trustee Kassuba**, to approve the minutes of the September 14, 2009 as corrected.

Acceptance Items:

A. Treasure’s Report –August 2009

B. Fire Department Expenditures – September 2009

C. Brandon Township Board meeting minutes – September 8, 2009

Council Reviewed. Items Accepted

Disbursements:

A. (Item B on agenda) Disbursement Correction:

The original September 14, 2009 report showed the ending balance as \$4194.38. The corrected amount noted was \$5,387.05.

Motion by Trustee Kassuba, seconded by **Trustee Eschmann**, to correct the disbursement report for September 14, 2009 for the amount of \$5,387.05.

Roll Call:

Ayes: Kassuba, Eschmann, Champion, Green, Nivlet, Batten, Quisenberry

Nays:

All in favor, the Motion carried.

B. (Item A on agenda) Disbursements September 2009

Clarification Sought for the following invoice(s):

#1 A Cut Above – Did the amount noted include a reduction for the tree that was cut down in error?

#14 Simon, Figura – Was the Village charged three hours for a phone call with attorney?

#2 and #8 – AFLAC & Fort Dearborn – Why is the Village paying so much for insurance?

#16 – Steve McGee – Do the ten inspections include NSP inspections?

Motion by Trustee Green, seconded by **Trustee Nivelt**, to approve disbursements in the amount of \$10,428.79.

Roll Call:

Ayes: Green, Champion, Eschmann, Nivelt, Batten, Kassuba, Quisenberry

Nays:

All in favor, the Motion carried.

Public Comments (Agenda Items Only):

None

Unfinished Business:

A. Bridge Inspections

Manager Coy explained that the Village is required to do bridge inspections on the Mill Street, South Street, and Ball Street bridges so to be in compliance with State regulations. Rowe Professional Services volunteered to do this for \$400.00 per bridge totaling \$1200.00.

Motion by Trustee Champion, seconded by **Trustee Eschmann**, to contract with Rowe Professional Services to conduct bridge inspections on the three bridges located in the Village for the amount of \$1200.00.

Roll Call:

Ayes: Kassuba, Champion, Eschmann, Batten, Nivelt, Green, Quisenberry

Nays:

All in favor, the Motion carried.

New Business:

A. Halloween

The Village Council received a request from the CERT to close Church, Cedar, and Ball Street between Cedar and Church Streets for the hour of Trick-or-Treating on October 31, 2009. The CERT also requested that no vehicles be allowed onto the streets once the roads were closed off. Further discussion occurred by Council members about the need to allow Village residents to access their homes if need be during the hour of Trick-or-Treating. Discussion also occurred about the hour and length of Trick-or-Treating. The Council concluded that changing the Trick-or-Treating hour from 6:00pm- 7:00pm to 6:30 p.m. - 7:30 p.m. was acceptable but an additional

half hour was not in the best interest of Village residents. It was further concluded that the yearly candy collection and distribution would continue as well as the annual bonfire with cider and doughnuts.

Motion by Trustee Batten, seconded by **Trustee Nivlet**, to hold Halloween Trick-or-Treating from 6:30 to 7:30 on Saturday October 31, 2009.

All in favor the motion carried.

B. DPW

President Quisenberry introduced to the Council Robert Hauxwell as new DPW director. President Quisenberry also noted that a DPW update will be included as an agenda item for regular meetings now. The Council discussed that the salary rate for the DPW had not been approved and should be done at this meeting. It was recommended that the full time wage be \$20.00 an hour and the part time wage be \$14.00 and hour.

Motion by Trustee Green, seconded by **Trustee Champion**, to pay the DPW director \$20.00 an hour with no over time or benefits and pay the part time DPW worker \$14.00 with no over time or benefits.

Roll Call:

Ayes: Batten, Nivelt, Green, Champion, Eschamnn, Kassuba, Quisenberry

Nays:

All in favor, the Motion carried.

Further discussion occurred about the daily spending budget for DPW purchases. President Quisenberry suggested \$500.00 to be spent with authorization but further discussion concluded \$700.00 was an appropriate amount.

Motion by Trustee Kassuba, seconded by **Trustee Champion**, to allow the DPW to spend up to \$700.00 for expenses with out approval from the Village Council.

All in favor, the Motion carried.

C. Co-op Student

Trustee Nivelt previously discussed with the Village Clerk the need to organize the building and office files. Trustee Nivelt proposed a Co-Op student be hired to come in and help with the task. She further noted that the Co-op student would be paid minimum wage and work a proposed three hours a day five days a week. Further discussion concluded that the Co-op student would work under the Village Treasurer and Clerk. Manager Coy was advised to contact Brandon Schools to find out the needed information for the hiring of a Co-op student.

Motion by Trustee Nivelt, seconded by **Trustee Green**, to hire a Co-op student through Brandon High School for minimum wage for three months.

Roll Call:

Ayes: Eschmann, Kassuba, Green, Nivelt, Batten, Champion, Quisenberry

Nays:

All In favor, the Motion carried.

D. Property, Liability, and Auto Insurance

Manager Coy presented to the Council an insurance quote from the MML for property, liability, and auto insurance. He noted that the Horten-Renn agency was not interested in submitting a bid this year due the agency not representing EMC any longer and not being able to come up with a competitive quote to present. Manager Coy further noted that EMC had sent the Village a letter stating they would not be renewing with the Village on the 15th of October renewal date. The package Manager Coy did receive from the MML was \$800.00 less then the previous EMC policy. Discussion continued on the need to gather additional quotes before any action could be taken by the Council and Manager Coy was asked to seek other policy quotes.

E. Use of Village Streets

Trustee Batten noted concern about the number of school buses using Village Streets. He questioned why they are not using Oakwood and M-15 instead of using Village Streets as a shortcut from school to school. Trustee Batten further noted that there are weight limits on the streets and the buses may be over that limit. President Quisenberry noted that he would check with the Brandon School system to further investigate the issue. Issue to be re-addressed at the next Council meeting.

Public Comments (Items not on Agenda):

No comments

Items from trustee:

Trustee Nivelt: Noted thanks to Village Clerk, Heidi Barckholtz, for handling the arrangements for Ed Coy's retirement party.

Trustee Champion: Septemberfest was well attended despite the weather and noticed Bob Hauxwell doing a great job.

Trustee Eschmann: Noted that the annual Haunted Forest was being moved to Wojo's Green House. He had only preliminary dates for the event but would try and have actual dates for the next meeting.

Motion by Trustee Green, seconded by **Trustee Champion,** to adjourn the Village Council meeting.

All in favor, the Motion Carried.

Meeting adjourned at 8:02 p.m.

Respectfully Submitted,

Heidi Barckholtz
Village Clerk