

Village of Ortonville
Township Offices – 395 Mill Street, Ortonville, MI 48462
Ortonville Village Council Meeting
April 25, 2011 – 7:00 P.M.

President Wills called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance and Invocation.

Roll Call:

Present: Waters, Baker, Champion, Skornicka, Eschmann, Peters, Wills
Absent:

Also Present: Village Manager – Larry Brown, Village Clerk – Heidi Barckholtz, Brandon Township Fire Chief - Dave Kwapis, and one other person.

Approval of Agenda:

***Motion by Trustee Eschmann**, seconded by **Trustee Peters**, to approve the agenda as presented.
All in Favor, the Motion carried.

Approval of Council Meeting Minutes:

A. Minutes of the Village Council Meeting – March 28, 2011

***Motion by Trustee Champion**, seconded by **Trustee Skornicka**, to accept the minutes of the March 28, 2011 meeting.
All in favor, the Motion carried.

Acceptance Items

- A. Treasurer's Report – March 2011
- B. Brandon Fire Department Expenditures – March 2011
- C. Brandon Fire Department Monthly Report – March 2011
- D. Ortonville Planning Commission Minutes - - January 4, 2011
- E. DDA Board Meeting Minutes – March 28, 2011
- F. Brandon Township Special Meeting Minutes – February 23, 2011
- G. Brandon Township Regular Meeting Minutes – March 21, 2011

Council Reviewed. Items accepted.

Disbursements:

Clarification sought for the following invoice(s):

#22 and #24 (OCE & OFSI) Questioned and received clarification as to why we pay usage and lease to two different companies.

#18 (Steve McGee) Questioned and received clarification as to whether building permits were pulled in conjunction with the Occupancy permits.

#26 (Road Commission) Questioned and received clarification as to whether the high cost was due to yearly updates.

***Motion by Trustee Champion**, seconded by **Trustee Eschmann**, to pay the bills in the amount \$22,296.06 for April 25, 2011,

Roll Call:

Ayes: Champion, Eschmann, Baker, Peters, Skornicka, Waters, Wills

Nays:

All in favor, the Motion carried.

Public Comments (Agenda Items Only):

None

Unfinished Business:

A. Cable Station Relocation

The updated lease for Cable Station relocation was presented to the Council. Manager Brown noted that the document had been reviewed and approved the Brandon Township Attorney. Multiple areas of concern were discussed by the Council which included several contradictions throughout the lease, grammatical and spelling errors, along with other questionable issues. Council, after discussing, noted that although the lease did have a number of issues, the representation of the legal content was good.

***Motion** by **Trustee Champion**, seconded by **Trustee Peters**, to support Brandon Township entering into the described lease with Dave Bonner; to continue to fund the Public Access Channel at the current level for the lease period; and to approve the additional expenditures from the joint cable account not to exceed \$69,601.00 for the purpose of relocating and operating the station for the remainder of the budget year at 433 Mill Street; further noting that upon review the Council has found inconsistencies in spelling and grammar but approve the representation of the legal content.

Motion carried with 5 ayes to 2 nays.

New Business:

A. Grant Application for the Old Town Hall – Jeannie McCreery

Brandon Township Clerk, Jeanie McCreery, provided the Council a letter detailing a grant she is seeking for the Old Township Hall to make it ADA compliant. The ADA changes would consist of installing electronic doors, removing the cement slab at the bottom of the existing ADA ramp to make it even with the sidewalk, and removing the threshold and replacing it with a slightly longer slope. These changes are required to maintain the Old Town Hall as a Village Polling place for Village residents. Council concerns included disturbing the historical integrity of the building with any changes being made and felt final design approval was necessary from the Planning Commission and Village Council.

***Motion** by **Trustee Eschmann**, seconded by **Trustee Skornicka**, to authorize Brandon Township to include the improvements to the Old Town Hall described in Jeannie McCreery's letter of April 21 in the described grant request in order to maintain the Old Town Hall as a polling place for Village residents with the Planning Commission and Village Council having final design approval.

All in favor, the Motion carried.

B. Brandon Township Fire Department Request to Purchase New Copier

Chief Kwapis presented the proposal for the purchase of a new copier for the Fire Department noting that after a lengthy search and comparison found a Konicka Minolta model that met their budgetary and usage needs.

***Motion** by **Trustee Baker**, seconded by **Trustee Eschmann**, to approve the Fire Department request to purchase the copier/printer and to move \$4000.00 from undesignated funds category as presented.

All in favor, the Motion carried.

C. Proposed Schedule for the 2011 Budget –Manager Brown

Manager Brown presented the proposed schedule for the 2011-2012 budget. Council made note of the dates.

May 31, 2011	Special Budget Meeting - 6:00 p.m.
June 6, 2011	Special Budget Meeting - 6:00 p.m.
June 13, 2011	Conduct Public Hearing at regular Village Council Meeting.
June 27, 2011	Adopt the 2011-2012 Budget at regular Village Council Meeting.

D. Proposal for Painting the DPW Building

Manager Brown presented three quotes from Albans' Painting, Décor Custom Painting, and Clarkston Painting to paint the DPW building sometime in the spring. Although Clarkston Painting was eighty dollars higher than the lowest bid, after careful review, the Council felt Clarkston Painting presented the most thorough bid and best value for the price.

***Motion by Trustee Waters**, seconded by **Trustee Baker**, to accept the proposed bid from Clarkston Painting Company for the amount described in their quote of \$2350.00.

Roll Call:

Ayes: Baker, Peters, Eschmann, Champion, Skornicka, Waters, Wills

Nays:

All in favor, the Motion carried.

E. 2011 Road Improvements

Manager Brown noted for the Council that the street committee met April 13, 2011 to discuss the condition of several streets in the Village and the order in which they should be improved if the Council chose to undertake road improvements this year. The order of recommendation was that of Pond Street be addressed first followed by Varsity Drive and then James Street from Mill to Myron Street. Because of the complex challenges existing with Pond Street due to the elevation and drainage of the street, Brown suggested Rowe Engineering develop specifications, take elevations and develop a quote package which should cost around \$5000.00.

Motion by Trustee Champion, seconded by **Trustee Eschmann**, to request a quote from Rowe Professional Engineering to develop specifications and quoted packages for Pond Street improvements.

All in favor, the Motion carried.

F. Special Permit for Park/Parade Use – Creekfest

*Please see item “H” for the Motion pertaining to the approval of this permit.

G. Special Permit for Park/Parade Use – Memorial Day Parade

*Please see item “H” for the Motion pertaining to the approval of this permit.

H. Special Permit for Park/Parade Use – Relay for Life 5k Run

It was noted that all the permits had been approved and signed by Sgt. Burkette and Chief Kwapis.

***Motion by Trustee Baker**, seconded by **Trustee Skornicka**, to approve the parade permits for Creekfest, the Memorial Day Parade, and Relay for Life 5k as presented.

All in favor, the Motion carried.

Manager Update

Manager Brown presented the 2010 Census Data noting the Village now has 1442 residents which is down about 90 people from the last Census. Brown noted that the Planning Commission has received the first draft of the Zoning Ordinance re-write from McKenna and will continue the review of it in the next week or so. Lastly, the Skate Park is open for the season and things seem to be going relatively well.

Items from Trustees:

Trustee Waters:

The Kearsly Creek Clean Up will take place May 21, 2011 from 9 a.m. to 12 p.m. and will start at Mill Street and end at Narrin Park. Volunteers are needed. Waters also presented the question of starting the Village Council meetings at 6:00 pm versus 7:00 p.m.

Trustee Skornicka:

Made note the importance of obtaining an insurance certificate and warranty from Clarkston Painting before starting the painting job at the DPW. Also questioned manager Brown about the amount of yards the Village mowed, how much did the Village have to spend, and was any money recouped with the yearly posting of the Noxious Weed Ordinance. Manager Brown noted that homes that were mowed were foreclosures and it would have been difficult to get the banks to reimburse the Village.

Trustee Eschmann:

Questioned Trustee Waters if supplies and gloves would be provided the day of the Kearsly Creek Clean up. Waters noted there would be supplies available.

President Wills:

Encouraged the Council to really consider the invitation from the neighbors of the skate park to go and sit on their back porch to listen and observe what goes on at the park. Lastly sought feedback on the procedural changes he had done the past meeting pertaining to the order in which a motion is made in comparison to the discussion of that motion. Council consensus was that most were comfortable with the old way of doing things.

***Motion by Trustee Eschmann, seconded by Trustee Skornicka, to adjourn the Village Council meeting.**

All in favor, the Motion Carried.

Meeting adjourned at 8:46 p.m.

Respectfully Submitted,

Heidi Barckholtz
Village Clerk