

Village of Ortonville
Township Offices – 395 Mill Street, Ortonville, MI 48462
Village Council Meeting Minutes
April 28, 2008 – 7:00 p.m.

President Quisenberry called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance.

Roll Call: Present: Nivelt, Batten, Green, Champion, Kassuba, Eschmann, Quisenberry
Absent: None.

Also Present: Village Manager – Ed Coy, Village Clerk/Recording Secretary – Julie Alexander, and approximately 10 residents.

Approval of Agenda:

No amendments.

Motion by **Batten**, seconded by Eschmann, to approve the agenda.

All in favor, the motion carried.

Approval of Council Meeting Minutes:

Minutes of the Ortonville Regular Council Meeting – April 14, 2008

No clarifications or corrections.

Motion by **Kassuba**, seconded by Nivelt, to approve the minutes of the April 14, 2008, Village Council Meeting.

All in favor, the motion carried.

Disbursements:

Clarifications sought for the following invoice:

-Orion Concrete (sidewalk work throughout Village)

Discussion occurred regarding difference between this invoice and original bid amounts.

Motion by **Green**, seconded by Batten, to approve disbursements, less the Orion Concrete invoice for \$10,055.16.

Roll Call:

Ayes: Nivelt, Batten, Green, Champion, Kassuba, Eschmann, Quisenberry

Nays: None.

All in favor, the motion carried.

Additional discussion occurred regarding the Orion Concrete invoice. Clarification was sought on original bid vs. current invoice, why the increase, and should Council accept current invoice or agree to pay the original bid amount. It was determined that the increase from the original bid was \$2,820.08. It was further determined that Council will only agree to the original bid amounts.

Motion by **Batten**, seconded by Eschmann, to not pay Orion Concrete invoice at new amount.

Roll Call:

Ayes: Nivelt, Batten, Green, Champion, Kassuba, Eschmann, Quisenberry

Nays: None.

Acceptance of Other Items:

Brandon Fire Department Expenditures

No clarifications.

Minutes to DDA Board Meeting – March 20, 2008

Clarified the size of the Heritage Garden sign (12” x 12”); one sign on a post within the garden. This is a permanent sign to replace the temporary sign.

Adjourned Ortonville Regular Village Council meeting at 7:24 p.m.

Public Hearing for Ordinance Violations:

President Quisenberry called the Public Hearing to order at 7:25 p.m.

The purpose of the Public Hearing was for Ortonville Village Council to hear from residents at 189 Ball Street and 110 Mill Street regarding the Ordinance violations as they pertain to each property. Tim Palulian provided background for each situation. Notices were sent to each resident to request compliance. Both residents had building permits, which have expired. Tim noted the importance of completing all unfinished work, and specifically noted the need to complete the exteriors of these homes. The goal of the Public Hearing is to reach an agreement on getting these homes in compliance with the Village ordinance, instead of pursuing through the court system.

110 Mill Street – Charise Heacock

Ms. Heacock stated her intention to complete construction. She explained that she inherited the house in 2005 from her deceased mother. There was a disagreement between herself and her siblings which led to a lack of funds to complete the work. Ms. Heacock further explained that she is awaiting a new document from the State of Michigan that will enable her to receive back income taxes she had to pay to the state erroneously due to the ongoing lawsuit over her mother’s estate.

It was agreed that Ms. Heacock will provide an update with proper documentation to the Council at the Village Council meeting in approximately 45 days. Ms. Heacock will be notified of the next Public Hearing date via mail.

Motion by **Green**, seconded by Batten, to have Ms. Heacock re-address Council for an update within 45 days

All in favor, the motion carried.

189 Ball Street – Jason Bradley

Did not attend this Public Hearing or provide notice of his absence. After discussion, it was decided that the Village Attorney would be providing a final notice to Mr. Bradley before pursuing this situation through the court system.

Motion by **Batten**, seconded by Nivelte, to have the Village Attorney send a request to Mr. Bradley requesting his presence to appear before the Village Council within the next 30 days. **All in favor, the motion carried.**

President Quisenberry adjourned the Public Hearing at 7:43 p.m., and recalled the Ortonville Regular Village Council meeting.

Public Comments (Agenda Items Only):

Glennis Hubbard – wanted to state that she agrees that Council should only pay original bid amount for the work being done by Orion Concrete. She feels accepting the increase would set a precedence for future work bids. She also requested that Council not agree to the \$3,750 commitment to go toward Skate Park fencing.

Heidi Barckholtz – has been closing the Skate Park at night. She wanted to thank Police Department for their diligence. She feels there is effort by the children who use the Skate Park, but thinks the neighbors approach isn't helping the situation.

Stephanie Strawsburg – also commended police efforts at the Skate Park. She stated all the same issues are still occurring and she was offended by the comments that the neighbors are part of the problem.

Unfinished Business:

None.

New Business:

A. Master Plan – Jim Brueckman

Mr. Brueckman provided an overview of the Master Plan draft that has been in the works for the past 8 months. The Village Master Plan is currently in the second step of the six step adoption process. This step allows for feedback from various parties, including surrounding communities. There will be an open house for Village residents during this step. The next step will involve review of any feedback, and possible revisions before holding a Public Hearing to adopt the Master Plan. There is an optional step of having the Council approve the plan at a Council meeting.

Motion by **Batten**, seconded by Kassuba, to continue to the next step of the process.

All in favor, the motion carried.

B. Fire Department Emergency Support Teams – Bob McArthur

Chief McArthur informed Council of the Brandon Township Fire Departments involvement with the North Oakland Fire Association. This association pools area resources to improve response efforts in special rescue situations. They develop technical rescue teams and members with technical expertise work in rotation to respond to situations that arise throughout the communities affiliated with the association. The membership fee is \$3000, and more than pays for itself through training, available resources and equipment enhancements. Two Brandon Township staff members qualified for the state team, which was a huge honor.

C. Inspection Contract with Brandon Township

Council reviewed a copy of the Inspection Contract between the Village and Township for Tim Palulian's services.

Motion by **Green**, seconded by Kassuba, to approve the contract as written.

All in favor, the motion carried.

D. Human Resources

During the Village Personnel Committee meeting last week it was decided to bring before Council discussion to hire Diana Bertapelle as a regular Village employee at \$12.50 an hour.

Motion by **Kassuba**, seconded by Nivelt, to hire Diana Bertapelle, at \$13.00 an hour, as a regular part-time support person.

Roll Call:

Ayes: Nivelt Batten Green, Champion, Kassuba, Eschmann, Quisenberry

Nays: None.

All in favor, the motion carried.

E. Staff Education

It was clarified that Ed Coy has the authority to approve this expenditure. Julie Alexander, the Village Clerk, has requested to attend Fund Accounting I & II through BS & A Software in May. The total cost will be \$390.

Motion by **Batten**, seconded by Eschmann, to approve this training.

All in favor, the motion carried.

F. Skate Park

Fred Waybrant discussed the April 22, 2008 letter that was included in Council packets regarding specific upgrades to the Skate Park that were voted on at the last Brandon Township Board meeting. With a 5 to 2 vote, there would be a fence, solar lights, a bike rack, landscaping, signage, and a change in hours of operation. These changes would be paid for through a Risk Avoidance Program grant. The application for that grant would need to be submitted by April 29th. Mr. Waybrant stated that the above items would only occur if the grant was awarded, and there would need to be supplemental funding by the Village of Ortonville in the amount of \$3,750, Brandon Township for \$3,750, and the Skate Park fund of \$2,500. The letter also indicated that if the Village Council chose to close the Skate Park, the equipment would be stored and plans would begin to re-build the Skate Park at the new Brandon Township Community Park.

A representative from the Risk Avoidance Program, Terry Van Dorn, addressed Council to further discuss the grant program and share some options to improve the Skate Park.

Motion by **Champion**, seconded by Quisenberry, to accept Brandon Township's recommendation to apply for the RAP grant.

Roll Call:

Ayes: Nivel, Champion, Kassuba, Quisenberry

Nays: Batten, Green, Eschmann

Motion passed with a 4 to 3 vote.

Also pertaining to the Skate Park, Mary Kassuba and Melanie Nivel put together a list of short-term resolution they would like to implement. Much discussion took place over the items which included use, hours, rules and improvements. They also included long-term resolutions that included relocating the Skate Park and applying for the RAP grant.

Motion by Nivel, seconded by Kassuba, to have the Skate Park hours of operation from 12:00 p.m. to 8:00 p.m., until September 1st. The hours of operation would change to 12:00 p.m. to 7:00 p.m. on October 1st. The Skate Park will be closed on Sundays, Mondays, and all holidays effective immediately.

Roll Call:

Ayes: Nivel, Batten, Champion, Kassuba

Nays: Green, Eschmann, Quisenberry

Motion passed with a 4 to 3 vote.

Motion by Green, seconded by Kassuba, to hire a Skate Park supervisor to work 4:00 p.m. to 8:00 p.m., at minimum wage, five days a week.

Before the roll call vote, there was discussion on where the funds would come from to pay the Skate Park supervisor and the hiring process.

Roll Call:

Ayes: Green, Champion, Kassuba, Eschmann, Nivel

Nays: Batten, Quisenberry

Motion passed with a 5 to 2 vote.

Fred Waybrant reminded Village Council that the Master Plan addresses the Skate Park in the event it does get moved.

Motion by Batten, seconded by Eschmann, to close the Skate Park and remove the equipment.

Roll Call:

Ayes: Batten, Eschmann

Nays: Green, Champion, Kassuba, Nivel, Quisenberry

Motion failed with a 2 to 5 vote.

Informational Items:

A. Manager's Report – Ed Coy

Ed gave an overview of his written Manager's Report.

Public Comments (Items not on Agenda):

Fred Waybrant – offered the Village to take over the pop bottle fund raiser to help pay for Skate Park supervision.

Patrick Weaver – offered to help supervise the Skate Park free of charge.

Items from Trustees:

Eschmann – none.

Kassuba – verified Council received Relay for Life email.

Champion – Old Mill will open soon.

Green – none.

Nivelt – Needs help closing skate park until Skate Park Supervisor is in place.

Batten – none.

Motion by Green, seconded by Kassuba, to adjourn the Council meeting at 9:19 p.m.

All in favor, the motion carried.

The meeting was adjourned at 9:19 p.m.

Respectfully Submitted,

Julie Alexander
Recording Secretary