

Village of Ortonville
Township Offices – 395 Mill Street, Ortonville, MI 48462
Ortonville Village Council Meeting
December 13, 2010 – 7:00 P.M.

President Wills called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance and Invocation.

Roll Call:

Present: Baker, Champion, Peters, Eschmann, Waters, Skornicka, Wills

Absent:

Also Present: Village Manager – Larry Brown, Village Clerk – Heidi Barckholtz, Brandon Township Fire Chief, Dave Kwapis, Laura Dell’ Eva - Lewis & Knopf, CPAs and one other person.

Approval of Agenda:

***Motion by Trustee Peters**, seconded by **Trustee Champion**, to accept the agenda as presented.

All in Favor, the Motion carried.

Approval of Council Meeting Minutes:

A. Minutes of the Village Council Meeting – November 22, 2010

***Motion by Trustee Champion**, seconded by **Trustee Eschmann**, to accept the draft minutes of November 22, 2010 as presented.

All in favor, the Motion carried.

B. Minutes of the Village Council Special Meeting Study Session – December 6, 2010

Corrections: Change the start time from 7:00 p.m. to 6:00 p.m.

***Motion by Trustee Eschmann**, seconded by **Trustee Baker**, to put into the minutes the draft of December 6, 2010 with the correction noted.

All in favor, the Motion carried.

Acceptance Items

A. Treasurer’s Report – November 2010

B. Fire Department Expenditures – November 2010

C. Cable Station Expenditures – November 2010

Council Reviewed. Items Accepted

Disbursements:

Clarification sought for the following invoice(s):

10 (Hamilton's Fuel) Questioned and received clarification if amount was for one month of fuel.

***Motion by Trustee Champion**, seconded by **Trustee Peters**, to pay our monthly bills in the amount of \$4,816.74

Roll Call:

Ayes: Waters, Skornicka, Champion, Eschmann, Baker, Peter, Wills

Nays:

Absent:

All in favor, the Motion carried

Public Comments (Agenda Items Only):

None

Unfinished Business

None

New Business:

A. 2010 Audit Report – Laura Dell' Eva, Lewis & Knopf, CPAs

Laura Dell' Eva presented the Audit findings to the Council noting the Village received a clean audit opinion. She discussed the major sections of the audit answering questions from Council. She further noted it was a pleasure working with the Village Staff.

B. 2011 Village Council Dates

***Motion by Trustee Champion**, seconded by **Trustee Skornicka**, to accept the 2011 Council schedule as presented.

All in favor, the Motion carried.

C. Acceptance of Planning Commission Member Resignation

Jim Rogers submitted his letter of resignation as a commissioner of the Ortonville Planning Commission dated November 9, 2010.

***Motion by Trustee Eschmann**, seconded by **Trustee Skornicka**, to accept the resignation of Mr. Rogers from the Planning Commission.

All in favor, the Motion carried.

D. Planning Commission Member Appointment

President Wills noted Melanie Nivelte, who formerly served on the Planning Commission, was interested in filling the current vacancy. He appointed her to the Commission pending confirmation.

***Motion by President Wills**, seconded by **Trustee Eschmann**, to confirm the appointment of Melanie Nivelte to fill the vacancy on the Planning Commission.

All in favor, the Motion carried.

E. Review of Joint Operation Agreement for the Brandon Fire Department – Larry Brown

The agreement was presented to Council members so to better understand how it works and who is involved. For discussion purposes only.

F. Approval of the 2011 Brandon Township Fire Department Budget – Chief Kwapis

Chief Kwapis presented the 2011 budget noting there are four separate budgets consisting of the Operations, Equipment and Housing, Ambulance, and the Address Donation Fund. He covered each in detail and answered questions from Council members.

***Motion by Trustee Eschmann, seconded by Trustee Champion, to approve the 2011 Brandon Township Fire Department budget as presented.
All in favor, the Motion carried.**

G. Fire Department Request to Hire a Paid-Call Fire Fighter/EMT – Chief Kwapis

Chief Kwapis presented the request to hire Andrew Ball as a paid-call firefighter/ EMT.

***Motion by President Wills, seconded by Trustee Eschmann, to hire Andrew Ball as a paid-call firefighter/EMT subject to a driving and background check and physical and drug test.
All in favor, the Motion carried.**

H. Fire Department Request for a change in status for Captain Dan Flood –Chief Kwapis.

Chief Kwapis presented to the Council the letter of request changing Captain Dan Flood from hourly to salary noting the base salary would be \$63,045.38 with no overtime.

***Motion by Trustee Champion, seconded by Trustee Eschmann, to amend caption Flood's salary position from that of hourly to salary starting January 1, 2011 as presented.
All in favor, the Motion carried.**

Items from the Manger

Manager Brown noted supplies for the Christmas Eve luminaries have been ordered and accounted for. He further noted there is one Boy Scout troop gathering volunteers to help along with the Brandon High School Student Council doing a signup sheet at the school. He also noted the need to confirm trailers for distribution. Trustee Skornicka, Trustee Waters, and President Wills stated they have trailers available. Lastly Brown confirmed with Trustee Champion, Eschmann, and Skornicka that they would be helping to fill and distribute luminaries.

Items from trustee:

Trustee Champion

Questioned if the Village recycles. Manager Brown noted The Village does recycle.

Trustee Peters

Questioned if there were any high school student or civic groups that participated in Village meetings or shadowed the Manager, as there was in previous years while on Council.

Motion by **Trustee Waters**, seconded by **Trustee Skornicka**, to adjourn the Village Council meeting.

All in favor, the Motion Carried.

Meeting adjourned at 8:34 p.m.

Respectfully Submitted,

Heidi Barckholtz
Village Clerk