

**Village of Ortonville**  
Township Offices – 395 Mill Street, Ortonville, MI 48462  
**Ortonville Village Council Meeting**  
**January 24, 2011 – 7:00 P.M.**

President Wills called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance and Invocation.

**Roll Call:**

Present: Skornicka, Eschmann, Waters, Baker, Peters, Champion, Wills

Absent:

**Also Present:** Village Manager – Larry Brown, Village Clerk – Heidi Barckholtz, Brandon Township Supervisor – Kathy Thurman, Leanne Panduren - Rowe Engineering, and three other people.

**Approval of Agenda:**

**\*Motion by Trustee Champion**, seconded by **Trustee Eschmann**, to accept the agenda as presented.

**All in Favor, the Motion carried.**

**Approval of Council Meeting Minutes:**

**A. Minutes of the Village Council Meeting – January 10, 2011**

**Corrections:** Trustee Eschmann noted in his statement during the January 10, 2011 meeting under “Items from Trustees”, in the last sentence, he had been talking about Rowe Engineering and not McKenna and asked that change be reflected in the final minutes.

**\*Motion by Trustee Skornicka**, seconded by **Trustee Champion**, to accept the minutes of the January 10, 2011 meeting as amended.

**All in favor, the Motion carried.**

**Acceptance Items**

- A. Treasurer’s Report – December 2010
- B. Fire Department Expenditures – January 2011
- C. Fire Department Monthly Report – December 2010
- D. Brandon Township Regular Meeting Minutes – December 20, 2010
- E. Planning Commission Meeting Minutes – November 9, 2010
- F. DDA Board Meeting Minutes – December 15, 2010

**Council Reviewed. Items accepted.**

**Disbursements:**

Clarification sought for the following invoice(s):

**# 16 (Terminix)** Questioned if every new home requires a termite treatment. Manager Brown noted this is FHA’s requirement as the lender for 61 Narrin Street.

**\*Motion by Trustee Champion**, seconded by **Trustee Baker**, to pay the bills in the amount of \$6330.38.

**Roll Call:**

**Ayes:** Waters, Champion, Skornicka, Baker, Peters, Eschmann, Wills

**Nays:**

**All in favor, the Motion carried.**

**Public Comments (Agenda Items Only):**

None

**Unfinished Business:**

**A. Time Line for Ball Street Bridge Replacement Project**

Leanne Panduren from Rowe Engineering presented the time line for the Ball Street Bridge Project. She noted that prior to the start of design in 2012; the Village will need to make a final determination on the project scope so to determine if sidewalk crossings, storm sewers, and curb and gutters are necessary. Panduren further noted that because local bridge funding levels are based on estimated federal appropriations, it is suggested that the Village get the project submitted and funding obligated early in the fiscal year to ensure funds are available. The time line would begin with the design of the bridge being completed in May of 2012 and the commencing of construction April through July of 2013.

**B. Allocation of Excess Cable Franchise Fees**

Kathy Thurman, Brandon Township Supervisor, presented the joint proposal to withdraw funds from the cable account to the Council. After review of the cable fund it was found that there is a surplus due to the revised uniform franchise agreement that exceeds the amount necessary to adequately operate the OTV cable station. Thurman noted the account is over \$200,000 and the OTV budget is only \$76,000 with additional allowances for equipment failure. The withdraw, which requires the approval of both Brandon Township and the Village of Ortonville, would include a total of \$70,000 to respective funds, with Brandon Township receiving \$60,648 and the Village receiving \$9,352.

**\*Motion by Trustee Waters**, seconded by **Trustee Eschmann**, to approve the transfer of \$60,648 of cable franchise fees from designated cable fund 705-000-214 to the Charter Township of Brandon's general fund in 2011 and to remit \$9,352 of cable franchise fees from designated cable fund 705-000-214 to the Village of Ortonville in 2011.

**Roll Call:**

**Ayes:** Champion, Skornicka, Baker, Waters, Peters, Eschmann, Wills

**Nays:**

**All in favor, the Motion carried.**

**New Business:**

**A. Review of the Public Access Channel**

Manager Brown presented to the Council his thoughts on the current status of the OTV cable station. He noted that with Greg Normand's contract pending, the possibility of reduced viewership, and additional costs now required re-locating the station, this would be a good time

to review entire program for validity and whether the program still works for the Village. Council discussed the issue, no action taken at this time.

**B. Approval of the Consulting Agreement with Greg Normand**

Kathy Thurman, Brandon Township Supervisor, presented the Consulting Agreement that has already been approved by the Brandon Township board. She noted Greg Normand, the cable consultant for OTV, is currently operating under a verbal month to month contract and the proposed consulting agreement is for one year. Noted concerns from the Council included the list attached to the consulting agreement specifying services of the cable consultant, was not formally titled in the body of the agreement. Thurman noted that upon the Council making an amendment, the agreement would then be returned the Brandon Township Board for approval.

**\*Motion by Trustee Champion**, seconded by **Trustee Baker**, to approved the Consulting Agreement with Greg Normand with the following amendment under 1, subsection (d); it should read, (d) provide the services set forth on the attached list named “Services of Cable Consultant.”

**Roll Call:**

**Ayes:** Waters, Skornicka, Champion, Peters, Baker, Wills

**Nays:** Eschmann

**Motion carried with a 6 to 1 vote.**

**C. Proposal to Revise the 2011 Village Council Regular Meeting Dates**

Trustee Baker noted that when the idea was previously discussed of going to one meeting a month, it had been determined that there would be two Council Meetings in June. The proposed revised list does not reflect the second meeting.

**\*Motion by Trustee Baker**, seconded by **Trustee Eschmann**, to accept the Revised Village Council Meeting Schedule with June 13, 2011 added in.

**All in favor, the Motion carried.**

**Items from the Manager:**

Manager Brown noted the DPW has used a large amount of the two hundred tons of salt already delivered and although there is another hundred tons of seasonal back up on order, he is going to seek pricing for additional salt in case the need arises.

**Items from Trustees:**

**Trustee Champion:** Noted she attended DDA Town Hall meeting regarding sewers and found it very informative.

**Trustee Skornicka:** Sought and received clarification from Manager Brown whether or not he had looked into any alternative gas companies yet.

**President Wills:** Noted he was in attendance at the DDA Board Meeting this morning and the sewer issue was discussed. The direction of sewers needs to come from the Village Council and will be on future agendas. Wills questioned the Council as to a good time to hold a study session in regards to the sewer issue. Leanne

Panduren from Rowe Engineering volunteered to attend the study session so to bring the Council up to date with previous sewer studies. The general consensus was that of holding a study session on Wednesday, February 16, 2011 at 6:00 p.m. at the Village Office.

**Closed Session:**

To review the dismissal of a former employee per individual's request.

**\*Motion by Trustee Eschmann**, seconded by **Trustee Champion**, to close the current session and go to closed session to review the dismissal of a former employee per the individual's request.

**Roll Call:**

**Ayes:** Waters, Champion, Skornicka, Eschmann, Baker, Peters, Wills

**Nays:**

**All in favor, Motion carried.**

*Moved to closed session at 8:25 p.m.*

**\*Motion by Trustee Eschmann**, seconded by **Trustee Champion**, to move into open session.

**Roll Call:**

**Ayes:** Skornicka, Waters, Peters, Baker, Eschmann, Champion, Wills

**Nays:**

**All in favor, the Motion carried.**

*Moved to open session at 8:58 p.m.*

**\*Motion by Trustee Peters**, seconded by **Trustee Baker**, to adjourn the Village Council meeting.

**All in favor, the Motion Carried.**

**Meeting adjourned at 9:00 p.m.**

Respectfully Submitted,

Heidi Barckholtz  
Village Clerk