

**Village of Ortonville**  
Township Offices – 395 Mill Street, Ortonville, MI 48462  
**Ortonville Village Council Meeting**  
**November 28, 2011 – 7:00 P.M.**

President Wills called the meeting to order at 7:00 p.m., followed by the Pledge of Allegiance and Invocation.

**Roll Call:**

Present: Skornicka, Waters, Peters, Eschmann, Champion, Baker, Wills

Absent:

**Also Present:** Village Manager – John Lyons, Village Clerk – Heidi Barckholtz, Village Treasurer – Beth Forys, Lewis and Knopf Representative – Steven Kidd, Village Resident – Kim Davis, and Citizen Reporter – Susan Bromley

**Approval of Agenda:**

Added Item A- under “Unfinished Business” – “Hunting Ordinance Discussion” at the request of President Wills.

**\*Motion by Trustee Waters**, seconded by **Trustee Eschmann**, to approve the agenda as amended.

**All in favor, the Motion carried.**

**Approval of Council Meeting Minutes:**

**A. Minutes of the Village Council Meeting – October 24, 2011**

**\*Motion by Trustee Baker**, seconded by **Trustee Skornicka**, to approve the Village Council Meeting minutes of October 24, 2011.

**All in favor, the Motion carried.**

**Acceptance Items**

- A. Treasurer’s Report – October 2011
- B. Fire Department Expenditures – October 2011
- C. Brandon Township Meeting Minutes – October 3, 2011
- D. DDA Meeting Minutes – October 24, 2011
- E. DDA 2012 Meeting Schedule

**Council reviewed. Items accepted.**

**Disbursements:**

Clarification sought for the following invoice(s):

**#22 Nextel** – Questioned and received clarification on how many cell phones the DPW utilizes.

**#36 UNLINE** – Questioned and received clarification whether the purchase of the orange safety vests were new or the replacement of old ones.

**#35 Thompson Hardware** – Questioned and received clarification what the black paint for the Dodge was used for.

**\*Motion by Trustee Champion**, seconded by **Trustee Baker**, to approve the bills in the amount of \$22,539.12 for the month of November.

**Roll Call:**

**Ayes:** Waters, Skornicka, Champion, Eschmann, Peters, Baker, Wills

**Nays:**

**All in favor, the Motion carried.**

**Public Comments (Agenda Items Only):**

None

**Unfinished Business:**

**A. Hunting Ordinance Discussion**

President Wills presented the consensus of the Village Council concerning the request by Village resident, Kim Davis, to amend the Village Hunting Ordinance to include the restriction bows and arrows and cross bows in the Village limits. Wills read a prepared statement that finalized the fact that the Village of Ortonville would not be making changes or further regulate the current intent of the Village Ordinance

**New Business:**

**A. 2010/2011 Audit Report – Manager Lyons**

Steven Kidd from Lewis and Knopf presented an overview of the 2010/2011 audit findings noting that overall the audit was good.

**B. Resolution to Waive Recapture of 2009 Community Development Block Grant.**

**\*Motion by Trustee Eschmann**, seconded by **Trustee Skornicka**, to adopt the Resolution to Waive Recapture of 2009 Community Development Block Grant Funds.

**All in favor, the Motion carried.**

**C. Personnel Policy Approval**

Each Council member was allowed to comment on or question areas of concern regarding the Personnel Policy recently drafted by the Personnel Committee. The areas of concern as well as small word changes were noted by the Clerk and will be forwarded to the Village Attorney for review before final Council approval is granted.

**D. Special Permit for Park Parade Use – Christmas Parade December 3, 2011**

**\*Motion by Trustee Eschmann**, seconded by **Trustee Champion**, to approve the parade permit as presented.

**All in favor, the Motion carried.**

**E. 2012 Village Council Meeting Dates**

**\*Motion by Trustee Waters**, seconded by **Trustee Skornicka**, to approve the 2012 calendar as presented.

**All in favor, the Motion carried.**

**F. Closed Session – To Consider Periodic Personnel Evaluation of the Village Manger**  
**\*Motion by Trustee Champion**, seconded by **Trustee Peters**, to temporarily close the regular Council Meeting and move into closed session for the periodic personnel evaluation of the Village Manager.

**All in favor, the Motion carried.**

*\*Regular meeting temporarily adjourned - moved to closed session at 7:55.*

**\*Motion by Trustee Eschmann**, seconded by **Trustee Skornicka**, to move into open session.

**All in favor, the Motion carried.**

*\*Regular meeting reconvened at 8:20 p.m.*

President Wills noted that Manager Lyons has done a good job for the Village during his first ninety days as the Village Manager. He will be receiving a pay increase effective the first pay of December 2011 which will be in the amount of \$2000.00 annually. No motion was made for the approval of the pay increase because even with the said increase, Manager Lyon's total salary still sits with in the pay range described in the job description presented to Lyons at his time of hire.

**Items from the Manager:**

- The 190 Oakwood Road project is completed noting everything went well.
- The Dodge is going in for major repair on the frame.
- Questioned if the Council was interested in participating in the Christmas Parade – General consensus is that the Council will take part in the parade along with passing out candy.

**Items from Trustees:**

**Trustee Baker:** Wished Manager Lyons a happy birthday. Made note that Christmas in the Village is this Saturday, December 3, 2011 from 2 p.m. to 6 p.m. The parade will take place at 3pm with Santa in the Old Town Hall and vendors being in the Fire Hall.

**Trustee Waters:** Wished Manager Lyons a happy birthday.

**Trustee Skornicka:** With the upcoming luminary display, asked that the luminary preparation schedule be discussed – Council and volunteers will meet December 23, 2011 around 3:00 p.m. to start assembling the bags with the final assembly and distribution taking place on December 24, 2011 starting at 8:00 a.m.

**Trustee Champion:** If someone knows how to make old fashioned candy, the Old Mill will be selling old fashioned candy during Christmas in the

Village. Also noted that the 50 dozen doughnuts purchased for the Halloween bonfire was the perfect amount.

**\*Motion** by **Trustee Peters**, seconded by **Trustee Baker**, to adjourn the Village Council meeting.

**All in favor, the Motion Carried.**

**Meeting adjourned at 8:35 p.m.**

Respectfully Submitted,

Heidi Barckholtz  
Village Clerk